



Kentucky High School Athletic Association
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To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

Date: October 7, 2002

Subject: Review of 2001-2002 Title IX Forms

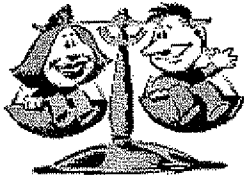
School: Brown

The KHSAA Audit Staff has received your submission of the 2001-2002 KHSAA required Title IX forms.

The information will be reviewed by appropriate Title IX Audit Staff and you will be notified if any additional information is necessary.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of the 2001-2002 KHSAA required documents must be kept as part of this file and are subject to Open Records Requests.

If we could be of further assistance, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: October 7, 2002

Re: 2002 Title IX Forms Submission

School	Brown	Reviewed by	Martha Mullins
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

	GE 19 (Annual Verification)		T-35 (Budget Expenses)
	T-1 (Summary Program Chart 1)		T-36 (Budget Expenses)
	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist - Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)		T-60 (Corrective Action Plan)
	T-4 (Summary Program Chart 4)		T-63 (Interscholastic Survey Results)

II. Status

A.		2001 - 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.	<input checked="" type="checkbox"/>	Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. Forms T-1, T-2, and T-3.
C.	<input checked="" type="checkbox"/>	The following items were omitted on Forms T-35 and T-36 and must be resubmitted by school representatives; Actual financial figures for expenditures, to include coaches' salaries. Submit by October 15, 2002 .
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments:
		<p>It is recommended that the Gender Equity Review Committee include student representatives.</p> <p>A meeting of the Gender Equity Review Committee should be held in each of the three sports seasons (fall, winter, and spring).</p> <p>On Form GE-19, please check the boxes on the left margin if those items have been done, place the corrected copy in the permanent Title IX File at the school and mail a copy to the KHSAA by October 15, 2002.</p> <p>The Interscholastic Athletics Survey (Form T-63) should have a return of at least 70%, as opposed to the 41%, to more accurately reflect the interests of the students. It is also recommended that grades 8-11 be surveyed rather than grades 9-12.</p> <p>Since the return on the survey was low, accurate assessment of student interest in sports is</p>

		<p>questionable. A more thorough review of results from the 2002-2003 survey may reveal interest in sports not currently offered.</p> <p>According to the Title IX on site visit report, school personnel were asked to submit certain athletic documentation listed in item #10 of this report by April 15, 2002. School personnel should provide that information by January 1, 2003, along with an amended Corrective Action Plan (Form T-60) that reflects the actions taken in this regard.</p>
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10. Comments

a) Title IX Report

- I. The school personnel had a few problems with the calculations on the reports for both years. These have been clarified and corrected since the original report was submitted.

b) General Athletic Policies

While the following areas do not represent specific past documented problems, it is worthy to note that they should be addressed in written athletic policies to ensure that future decision makers are as concerned with equity as the current staff.

- I. School personnel benefit greatly from its requirement for a single booster organization. This should be documented in writing and placed in the permanent Title IX File.
- II. Practice plans and facility rotation plans should be formalized, particularly with the new outdoor facilities, to enable all coaches to make informed decisions. Existing plans for winter sports (i.e. posted calendars) could be used as a model for these discussions.
- III. A planned equipment replacement policy for both game and practice equipment should be adopted so that boys equipment is not always replaced first. This will ensure that all teams remain at a consistent level of quality for apparel for practice and competition.
- IV. A policy should be developed to determine which banners and trophies will be displayed in prominent areas so that all boys' and girls' teams, will have equal treatment and a pre-determined opportunity for exposure.

c) General

This is a school that has benefited greatly from outstanding leadership and direction as it has grown from its development into the outstanding school to its current status today. Administrators (both athletic and academic), coaches, parents, boosters and athletes can be proud of a program that attempts to treat all of its students equally, and which is committed to maintaining that balance in the future.

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	7	39	3	7	18%
	Row 2	j.v.:	1	10	0	0	0
	Row 3	frosh:	0	0	0	0	0
	Row 4	total:	8	49	3	7	18%
BOYS	Row 5	varsity:	5	30	2	11	3.7%
	Row 6	j.v.:	1	12	0	0	0
	Row 7	frosh:	0	0	0	0	0
	Row 8	total:	6	42	2	11	3.7%

- List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Rob Freeman Date: 4-8-02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	NO		NO
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)			

Principal's Signature: Rob Freeman Date: 4-8-02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

KHSAA
 Form T4
 Rev. 07/01

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	47	40
Row 2	Number of Varsity Teams Offered	6	4
Row 3	Number of Participants on all Varsity Teams	38	29
Row 4	Percentage of Total Varsity Participants By Sex	80%	72%
Row 5	Number of Junior Varsity Teams Offered	1	1
Row 6	Number of Participants on all Junior Varsity Teams	10	13
Row 7	Percentage of Total Junior Varsity Participants By Sex	21%	3%
Row 8	Number of Freshman Teams Offered	0	0
Row 9	Numbers of Participants on all Freshman Teams	0	0
Row 10	Percentage of Total Freshman Participants By Sex	0	0

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Tom Freeman Date: 4-8-02